

POCASSET HILL CEMETERY COMMISSION MINUTES

**FROM NOVEMBER 14, 2007 MEETING
JANUARY 9, 2008**

0. Roll Call: Anne Turcotte, Shirley Moller, Ron Helger, Bob Vieira, Eugene Rapoza. and John Christo.
- B.** A motion to accept the minutes with corrections [New Business item 2] was made by Eugene and 2nd by Shirley. -U-
- C. Reports:**

1. Chairman's Report:

a. Anne asked Eugene to order exit signs to help guide visitors out at Ron's request. Ron will also purchase stakes to mark the roads for the snowplow operators.

2. Treasurer's Report:

a. A motion was made By John and 2nd by Eugene to ask the Town Treasurer to advise us and place \$47,000.00 in a 6 month certificate of deposit, and have \$10,000.00 placed into the checking account. -U-

b. Bills: Water bill: \$20.00, Helgers landscape mow and trim on 10/15,22,29/07. Mow field 10/22/07. Total \$ 1750.00. Tavares Trucking for 16 yds. of loam \$256.00.

c. A motion to pay the bills and accept the Treasurer's report was made by Bob and 2nd by Eugene. -U-

3. Superintendent's Report:

- a.** 1 burial and 2 cremations.
- b.** No new work.

E. Old Business:

1. *Section for cremation-* on hold.
2. *Cemetery records-* on hold.
3. *Review bylaws-* will be discussed after the meeting.
4. *Permission slips for burials-* To be discussed during

bylaws.

5. *Exit signs*- discussed earlier.

F. New Business:

1. *Election of officers*-Bob made a motion for Anne to be Chairman, Shirley made a motion for John to be Vice Chairman, John made a motion for Bob to be Secretary, and Anne made a motion for Shirley to be Treasurer all -U.

2. As requested by the Town Administrator John will submit a budget [*and annual report*] for next year.

3. A motion was made by Shirley and 2nd by Bob to have Ron trim shrubs to the height of the monuments according to the Rules and Regulations.

4. A motion to adjourn was made by Shirley and 2nd by Eugene.

Respectively Submitted By,

Robert Vieira